

**2021-2022 Appeal to Exceed the Maximum Credits**

Use this form to appeal to the Financial Aid Office for additional credits to complete a TVCC program based on unusual or extenuating circumstances.

Student ID Number: \_\_\_\_\_

Name: \_\_\_\_\_

**Reason student's degree / area of study was not completed in the allowed timeframe:**

Check all boxes that apply.

- Developmental coursework                       Change in program of study  
 Transfer coursework                               Other \_\_\_\_\_

Current degree / area of study you are pursuing?  
 \_\_\_\_\_

- 1. On a separate sheet of paper please provide a written explanation of your unusual or extenuating circumstances (required).**
- 2. Attach a current Grad Plan completed with a Student Services Advisor (required).**

**Expectations of the Appel Process:**

- Students are expected to understand TVCC's Satisfactory Academic Progress policy located on the TVCC website under About Us, then click on Review Students Right to Know Information and Financial Aid.
- Students are expected to understand the process and responsibilities of this appeal.
- Students are expected to meet all financial obligations, payment deadlines, late fees, etc. pending the outcome of this appeal.
- Students will receive notice of an appeal decision by email.

By signing this form, I certify the information reported is true and accurate. The student and advisor must sign and date. Adobe or signature type fonts will not be accepted. **Please submit all completed forms to the TVCC Financial Aid office by email (PDF format ONLY) to finaid@tvcc.cc, fax 541-881-5528 or mail to 650 College Blvd, Ontario, OR 97914. You may also submit forms at the Ontario Student Service Center or the Caldwell Center.**

<b>For office use only</b>	
Notes:	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Reviewed by:	Date:

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date