

The Associate of Applied Science is awarded to students who satisfy the following requirements:

Courses	Cr.	Qtr.	Gr.
<b>Communication Skills</b>			
WR 121 English Composition	4		
BA 214 Business Communications	3		
SP 111 Speech <i>or</i> SP 219 Small Group Discussion	3		
<b>Computation Skills</b>			
BA 104 Business Math	4		
<b>Human Relations Skills</b>			
BA 204 Team Work Dynamics	3		
<b>Year 1</b>			
<b>Fall:</b>			
BA 101 Intro to Business	4		
BA 131 Intro to Business Comptng	4		
BA 211 Principles of Financial Accounting	4		
<b>Winter:</b>			
BT 232 Spreadsheet Apps	4		
BA 223 Principles of Marketing	3		
BA 255 Personnel Supervision	3		
BA 213 Principles of Managerial Accounting	4		
<b>Spring:</b>			
BA 206 Principles of Management	3		
BA 203 International Business	3		
<b>Year 2</b>			
<b>Fall:</b>			
BA 218 Personal Finance	3		
BA 249 Retail Management	3		
ECON 201 or ECON 202 Micro or Macro Economics	4		
<b>Winter:</b>			
OA 201 Word Processing Proc I	3		
BA 280 Co Op Work Exp.	2		
BT 242 Database Applications	4		
BA 226 Business Law I	3		
BA 239 Principles of Advertising	3		
<b>Spring:</b>			
BA 250 Small Business Mngmnt	3		
BA 243 Consumer Behavior	3		
BA 227 Business Law II	3		
<b>Electives</b>			
	7		
<i>Total Credits:</i>	<i>(90)</i>		

- Students must complete a minimum of 91 quarter credits with a grade point average of at least 2.0 in order to graduate with an AAS
- An application for graduation must be filled out one term in advance of final term.