

The Petition for Underage Admissions is for students who would like to attend Treasure Valley Community College and are under the age of 18 and have not graduated from high school or completed their GED.

HOW DO I COMPLETE THE PROCESS?

1. Submit a TVCC application for admission available our web site www.tvcc.cc.
2. Submit an official high school transcript.
3. Take the placement exam which will determine course placement in the areas of English, reading and mathematics.
4. Schedule an admissions interview with the Vice President of Student Services at (541) 881-5822 or (541) 881-5806; the parent's attendance is required.

WHY DO I NEED TO PETITION?

TVCC is an adult learning environment and it is important that the student and the parent are aware of the following:

- Course content will not be amended or adjusted for underage students.
- Grades earned will appear on the students' permanent college transcript. The grade is not eligible for a *Petition for Review of Circumstance – Grade Change* due to age.
- Due to federal privacy regulations, TVCC will not provide any information regarding the students course schedule, course progress, final grades or student accounts to anyone other than the student without a signed Authorization to Release Information.
- As a minor, TVCC must ensure that the high school is aware and the student has the parents' permission to attend.

FREQUENTLY ASKED QUESTIONS:

- **What if I want to take a non-credit class?** For *most* non-credit classes offered through the Center for Business, Workforce and Community Learning (CBWCL) this petition is not required, however, for all other classes this process should be followed.
- **What about GED classes?** If the student is under 18 and would like to begin taking GED classes, the student must provide evidence of release from compulsory school attendance or home schooling. Students must also receive instructor permission. You may petition to appeal this decision.
- **What if I don't follow the petition process?** Failure to receive permission to enroll, whether it is instructor approval or through this petition process, may result in disenrollment.

ORIENTATION TO COLLEGE:

A student enrolling at TVCC assumes an obligation to conduct themselves in a manner compatible with a learning environment. There are significant differences between a high school and the college community:

- The campus expects mature, adult behavior of all students.
- The pace of classroom learning is accelerated compared to high school, and attendance may not be taken.
- As an adult, all college information is protected by FERPA (The Family Rights & Privacy Act of 1997) and information will not be released without the student's permission.
- Upon entering college the student assumes responsibility for his or her actions, including registration, deadlines, and seeking assistance from the many services available to students.

Please provide complete answers to the following questions and have your High School/ESD and parent or guardian sign below. You must also read the **Orientation to College** statement on the back of this application and sign.

Student ID # _____ Date of Birth _____

Name _____ Phone _____

Address _____

City / State / Zip _____

E-Mail _____

Please state your reason for wanting to enroll at TVCC and the specific classes requested.

Is this class available at your high school?

I acknowledge that I have read the contents of this petition and understand what is expected of me, if I choose to enroll at Treasure Valley Community College.

Student Signature

Date

I acknowledge that I have read the contents of this petition and understand my child will be enrolling for classes where the subjects or classroom discussion may contain adult content, opinions or language.

Parent/Guardian Signature

Date

It is my professional judgment that this student has the ability and maturity to complete the requested college class(es). Further, the _____ School District acknowledges that the above student plans to enroll in courses at TVCC and agrees that this is appropriate for this student. The student is currently at _____ grade level.

School Official Signature

Title

Date

For Internal Use Only

Approved Denied _____

Vice President of Student Services

Date