

# Oregon Property Manager Pre-License Course

## CLASS SCHEDULE:

**Tuesday Evenings**

**7:00 - 9:00 pm (MST)**

## WINTER CLASS

**January 11, 2022**

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**February 22, 2022**

Registration Deadline :

One week before class start

## COST:

**\$550**

Fee covers all course  
instruction and materials.  
(non-refundable)

## LOCATION:

Online *via* Zoom Video  
Conferencing

## INSTRUCTOR:

**Julia Jaure**

For Information Contact:

Jimsie Crouch  
(541) 881-5772  
sbdc@tvcc.cc

**\*\*All times are Mountain  
Time**

Course # RE 095 - OA

Get prepared to take the State of Oregon Property Manager License Exam. This course is the fastest way to qualify to take the exam which covers the role of property managers, tenant relations, fair housing, lease agreements and more. You must attend all evening class sessions through Zoom, and have online capacity to complete the self-study portion of this course. Taught by an experienced Property Manager. All materials provided.

This interactive, online course meets the Oregon Real Estate Agency 60 hour study requirements for eligibility to take the state property manager license exam.

Complete ALL of your studies in just 7 weeks and become a Property Manager! This hybrid course combines live lecture with online home study to meet the 60 hour requirement for the Oregon Property Manager license. The class meets for seven, 2 hour sessions and, along with the online home study, will prepare you to take the state exam.

A property manager licensee can manage rental real estate as defined in [ORS 696.010](#) individually, with principal brokers, or with other property managers. You can hold only one real estate license (broker, principal broker, or property manager) at a time. Qualifications

- Be 18 years old.
- Have a high school diploma, GED, or international equivalent.
- Must be able to pass a background check

For more information please visit: [https://www.oregon.gov/rea/licensing/Get\\_License/Pages/property\\_manager.aspx](https://www.oregon.gov/rea/licensing/Get_License/Pages/property_manager.aspx)



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# Oregon Property Manager Licensing

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## Qualifications

Be 18 years old.

Have a high school diploma, GED, or international equivalent.

## Licensing steps

1. **Register for an account** in [eLicense](#), the Agency's online license management system.
2. **Apply for a property manager license** and pay the \$300 nonrefundable application fee in eLicense. When the application is processed, you will receive an Applicant ID number by e-mail.
3. **Complete the 60-hour** Property Manager pre-license course from an Agency-approved real estate school.
  - Provide your Applicant ID number and full name to the school.
  - The real estate school will make you eligible to take the license exam.
  - Only courses completed on or after January 1, 2013, meet licensing requirements.
4. **Schedule and pay for license exam** online or at (833) 892-5441 with PSI, our testing services provider.
5. **Pass the property manager license exam (PDF).**\*
6. **Pay and get fingerprinted** for the required background check while at a PSI testing center.\*
7. **Choose to work under:**
  - An existing registered business name. The principal broker or property manager of the business must log in to eLicense and add your license to the business.
  - Your own registered business name.

*\* Please note: License exam scores and background check clearances are each good for one year. The Agency can only issue a license while the relevant scores and background check clearance are valid.*

## A license is issued when

- ◇ Your background check clears,
- ◇ Your new principal broker or property manager adds your pending license into the business or your business application has been approved, and
- ◇ The Agency completes a final review of your application.

You will receive an email when your license is issued. More information can be found at

<https://www.oregon.gov/rea/Pages/index.aspx>